

By-Laws
FAULKNER COUNTY DEMOCRATIC WOMEN

ARTICLE 1

Sec. 1: NAME:

The name of this organization shall be the Faulkner County Democratic Women.

Sec. 2: OBJECTIVES:

THE OBJECTIVES OF THIS ORGANIZATION SHALL BE:

- A. To support the principles of the Democratic Party
- B. To work for the election of the Democratic Party nominees.
- C. To initiate and carry out programs and projects on behalf of the Democratic Party and of the Democratic Party nominees.
- D. To lobby for or against legislation that serves no useful purpose for Democratic ideals.

ARTICLE 11:

SEC. 1: Any woman interested in the objectives of this organization who openly declares her Allegiance to the Democratic Party and is a registered Democratic or Independent voter shall be eligible for full membership.

SEC. 2: Any person not eligible for full membership may become an associate member, including males, upon payment of one-half of full membership dues. Associate members will have all privileges of full membership except those of holding office or voting.

ARTICLE 111

OFFICERS AND DUTIES:

SEC 1: THE OFFICERS OF THIS ORGANIZATION SHALL BE:

President, Vice-President, Secretary, Treasurer, Historian and Parliamentarian.

OFFICER DUTIES:

SEC. 2: The duties of the officers designated in Sec. 1 shall be as follows:

A. The President shall preside at all meetings of the organization; appoint all Chairs and Committee members subject to the approval of the Executive Committee. She shall perform all other duties incident to the office.

B. The Vice-President shall serve as Program Coordinator and, in the absence of the President perform all duties of the President.

C. The Secretary shall keep all minutes of the meetings and at the end of her term shall turn over to her successor all records. She shall handle all correspondence, press releases, and media announcements.

D. The Treasurer shall make itemized monthly reports on money received and expended. She shall keep membership lists and certify a list of members prior to the State Convention. The organization checking accounts are to require two signatories on the accounts.

E. It shall be the duty of the Historian-Reporter to handle all publicity and to keep a record of the publicity concerning this organization and other properties of the organization. Should no Historian be elected, the Secretary will attend to these duties.

F. The Parliamentarian shall have a thorough knowledge of correct parliamentary procedure for conducting meetings and interpreting the rules of the organization. Serve as an 'advisor' to the president and other officers or members on matters related to the organization. Also service as a consultant to committees on rules, bylaws, election and resolutions.

EXECUTIVE COMMITTEE:

The offices of President, Vice President, Secretary and Treasurer shall consist of the Executive Committee until Historian/Parliamentarian election. The Executive Committee shall meet to decide the club agenda and disclose to full membership club projects/plans for a deciding vote.

The President and any two officers may call a meeting of the Executive Committee.

ARTICLE IV:

MEETING:

SECTION 1: The regular meetings of the organization shall be held monthly.

SECTION 2: Special meetings of the organization may be called by the Executive Committee.

ACTICLE V:

AMENDMENTS:

Section 1: These By-laws may be amended in accordance with the procedures stated herein.

Section 2: An amendment must be presented in written form at a regular meeting of the organization. Immediately thereafter, written notice of the amendment must be mailed to all members in good standing.

Section 3: The amendment must be voted on at the regular meeting following the meeting at

which it was presented.

Section 4: An affirmative vote by one-third of the membership is required to pass an amendment.

DUES:

The fiscal year shall be from January 1 to December 31. Annual dues shall be \$30.00 yearly, unless decided upon differently by the organization. After July 1, dues will be prorated. Associate members dues shall be \$15.00 yearly. Associate members constitute males, college students and the like. Payment plans are acceptable.

VACANCIES:

Section 1: Any vacancy shall be filled by election at the regular meeting following the one at which the resignation or vacancy was announced.

Section 2: In the event any officer is unable to perform the duties of the office for three (3) consecutive months or upon her resignation, the office shall be declared vacant - except in extenuating circumstances.

ARTICLE 111

ELECTIONS:

SECTION 1: Election of Officers shall be held at the regular meeting in November of each year. The nominee must be present to accept the nomination and to be elected.

Section 2: The Treasurer shall certify a list of members before nominations are called for.

Section 3: The officers shall be elected by a written ballot. A plurality vote of those present is necessary for election. The rule of voting by ballot may be suspended by a two-thirds majority vote of those present for any office for which only one person is nominated.

Section 4: Officers shall be elected annually. Installation shall take place at the meeting in January.

Section 5: The retiring President shall have charge of the installation.

ARTICLE IV:

COMMITTEES AND DUTIES:

There shall be no standing committees appointed. Special committees shall be appointed by the President subject to approval of the Executive Committee to function as directed.

ARTICLE V:

AMENDMENTS: These by-laws may be amended as stated in Article above.

ARTICLE VI:

DISBANDMENT OF ORGANIZATION:

Section 1: The organization will automatically be considered disbanded if fewer than twelve (12) members attend meetings in a one (1) year period.

Section 2: If the organization does not hold regular monthly meetings in a six (6) month period.

Section 3: Upon disbandment: All funds/moneys belonging to the organization will automatically be disbursed by the Treasurer to a worthy charity previously decided upon with notice of the final check issued and closure of banking accounts made known to the club members within fifteen (15) days of disbursement.

ARTICLE VII:

RULES OF ORDER:

The rules contained in Robert's Rules of Order, revised, shall govern the organization. All members should be presented a copy of procure one from the Internet.